

MA 213 Recitation, Sections 003 and 004

Instructor Information

Instructor: Sara Church

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Office Hours

M 10-11am (Mathskeller)

T 12-1pm, R 9-10am (POT 706)

or by appointment

Disclaimer: This covers policies pertaining exclusively to recitation. If you have any questions about the course in general, please refer to the main course website on Canvas.

Email Policy: Other than office hours, email is the best way to contact me outside of class. If received before 5pm, I will do my best to respond the same day. Emails received outside of this window will (typically) receive a response within 24 hours. This applies to WeBWork emails as well, so please keep this in mind as you work on homework.

Purpose of Recitation:

Recitation is meant to provide you with the opportunity to practice your mathematics skills in a low-pressure, collaborative environment. Mathematicians learn by doing, but there isn't always the opportunity for that during lecture. In recitation, you will work with your classmates on lecture-relevant problems to deepen your understanding of course topics. You are expected to make mistakes, but the intention is that we address your misunderstandings in recitation so you can overcome them before you complete homework, quizzes, and exams.

Attendance and Participation:

Your attendance and participation will be assessed daily, as this is the sole contribution to your recitation grade; therefore, you are expected to come to class whenever possible. Each student is expected to be engaged in classroom activities when present. This includes participating in group work, keeping their own record of an exercise solution, and asking questions when something is not clear.

However, I understand that there are life-factors that may prevent you from attending. The University lists possible excused absences as: illness, death of a family member, traveling with university organization, religious holidays, etc. (See <https://www.uky.edu/ombud/excused-absences> for more information.) I believe there are other perfectly acceptable reasons why you may need to miss class (exposure quarantine, emergent childcare needs, mental health concerns, etc.), so please email me within one week of the missed day whenever you suspect your absence may be excused.

Each student is allowed two unexcused, no-questions-asked absences this semester, at no deduction to their points. If you are absent and do not email me, I will assume that you are using one of your unexcused days, so please provide an excuse if you have one.

I reserve the right to mark any student absent that does not participate in recitation or arrives more than 10 minutes late. If you know you are going to be late, or need to leave early, please contact me ahead of time so that we can plan accordingly for the material missed.

Regardless of the reasoning for your absence, you are expected to look over and attempt the exercises from the missed day's worksheet. Please let me know if you have questions or concerns about those problems.

Classroom Policies:

All students are expected to behave in a manner conducive to an atmosphere of learning. This includes (but is not limited to) being courteous and respectful to other students and the instructor, being an active participant in class activities, arriving to class on time, and refraining from any behavior that may distract or disturb other students. As mentioned, the purpose of recitation is to provide an ungraded environment in which to make mistakes and learn from them, so I will have no tolerance for belittling or hyper-fixating on a groupmate's mistake; if you cannot contribute to class being a safe environment, you will be asked to leave.

Unless otherwise specified, no technological devices apart from a calculator should be used in class. Cell phones should be set to silent and be out of sight. Laptops, tablets, and other devices are allowed only to access the day's worksheet. I reserve the right to mark any student absent that does not participate in recitation or arrives more than 10 minutes late.

The goal of this class is for us to work together to grow and learn, which will require patience and persistence. My job as your instructor is to guide you and answer your questions, so please don't hesitate to let me know how I can help you succeed in this class- stop by my office hours anytime, or send me an email. Please ask or check the course website if you have any other questions. Let's have a great semester!

I reserve the right to alter this syllabus as necessary with proper notification.