

# Recitation Information Sheet for Calculus (MA113) – Section 11

## Fall 2018

**Contact Information:**

Teaching Assistant: Angela Hanson

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**Office Hours:**

T 2:00pm-3:00pm (Mathskeller, CB 063)

W 8:00am-9:00am and

R 2:00pm-3:00pm (POT 906)

and other times by appointment

The information in this document applies to the recitation portion of MA 113, which includes MA 193. This document is intended to supplement the official syllabus and course policies for MA 113, which can be found on the course website (<http://www.ms.uky.edu/~ma113/f.18/>).

**Expectations:** I expect that you will maintain a positive attitude throughout the semester. This means being respectful toward others and yourself. At all times, constructive language should be used to describe the productive struggle of learning math. I expect that you will come to class ready to learn, ask questions, and engage in your own education. *You will be responsible for bringing a copy of each day's worksheet to class.*

**Attendance:** Recitation attendance is mandatory for MA 113. Students who miss recitation due to illness, family emergency, or other university excuses should request an excused absence from me via email before planned events and as soon as possible after unplanned events. I must have proper documentation and you must make up missed work within a week of the excused absence. Any other absence is considered unexcused. You are expected to arrive to class on time and stay for the duration of recitation. If you have special circumstances that require you to arrive late or leave early, please let me know. Please note that more than 2 unexcused absences will result in a failing grade for MA 193.

**Technology:** You are permitted to use laptops and tablets in class to access worksheets and class notes. However, using them for any purpose unrelated to that day's work is strictly prohibited. If I observe that your devices are a distraction to you or your classmates, I reserve the right to revoke this privilege.

The goal of this class is for us to work together to grow and learn, which will require patience and persistence. My job as your instructor is to guide you and answer your questions, so please don't hesitate to let me know how I can help you succeed in this class- stop by my office hours anytime, or send me an email. I will answer emails between 8am and 5pm Monday-Friday, and will always try to respond within 24 hours. Please ask or check the course website if you have any other questions. Let's have a great semester!