MA113 Recitation Section Information
Sections 010 and 011

Recitation Instructor
Casey Hill

Email
casey.hill@uky.edu

Meeting Times and Location
Section 010: Tu/Th 12:30-1:45pm, CB 245
Section 011: Tu/Th 2:00-3:15pm, CB 347

Office Hours
In POT 802: Tu/W 10:00-11:00am or by appointment
In the Mathskeller (CB 063): Th 10:00-11:00am

Course Website
http://www.ms.uky.edu/~ma113/s.20/

Worksheets
In recitation, everyone will be asked to work in groups on a worksheet whose material is generally based on the previous few sections of class material. It is your responsibility to bring worksheets to recitation. If you fail to do so, then it may be counted as an unexcused absence. You may print out the worksheet and bring it to class or use a laptop or tablet computer to access the worksheets during recitation.

Quizzes
In general, a quiz will be given at the end of recitation on Thursdays. The questions will be based on the previous few sections of class material. There will be 10 quizzes given during the semester.

Attendance Policy
In general, attendance will be taken using a sign-in sheet or with the quizzes given at the end of recitation. You may be deemed absent if you arrive late or leave recitation before it is dismissed without a valid reason. In the event of an excused absence, you must notify me within one week of the absence with proper documentation; once it is received, you will be allowed to make up any work from the missed recitation within one week of the absence. If the absence is unexcused, you will not be allowed to make up work from the missed recitation. You are responsible for all material covered in recitation regardless of attendance.

MA193
The course MA193 is an additional credit hour attached to MA113 that is given on a pass/fail basis. You will pass MA193 if both of the following criteria are met:
- You have no more than two unexcused absences in MA113 recitations.
- You recieve a grade of D or better in MA113.

If you have three or more unexcused absenses in recitation or recieve a grade of E in MA113, you will fail MA193.

If you decide to drop or change sections of MA113, make sure to drop or change sections of MA193 as well. If you do not change the section of MA193 you may recieve a failing grade for MA193 because you are not on the proper class roll.

Electronics/Calculators
Cell phones should not be used for any reason during recitation and must be kept on vibrate or silent. If you need to use your cell phone for an extenuating circumstance, please head outside the classroom to do so. Tablet computers and laptops can be used only for purposes appropriate to recitation.

Calculators can be used during recitation, as well as when working on homework. However, calculators cannot be used on quizzes. Most of the exercises that you will encounter in this class can be solved entirely without a calculator, so it is strongly recommended that you do not use one during recitation or
while working on exercises outside of class unless necessary. On homework and exams, answers that are simply the output of a calculator routine or a single numerical or symbolic expression that has no supporting work will receive little to no credit.

If a calculator has symbolic manipulation capabilities, has a computer algebra system (CAS), or runs Android, GEOS, iOS, Linux, MacOS, PalmOS, Ubuntu, Unix, Windows, or similar operating systems, it cannot be used on exams. This includes (but is not limited to) TI-89, TI-Nspire CAS, HP 48, TI 92, Voyage 200, and Casio Classpad, as well as laptops, tablet computers, and cell phones. You may not use a mobile phone, laptop, or tablet computer on any exam if you forget your regular calculator.

If you have questions about whether your calculator can be used on exams, please ask myself or Professor Ehrenborg.

**WeBWork Questions**

WeBWork questions will not be answered during recitation; please contact me with questions regarding WeBWork using the "Email Instructor" button, which can be found under each exercise. Please only use this link if you have made a serious attempt at the question and have consulted other sources for help. I will try to respond as soon as I can during daytime on weekdays, but it is unlikely that I will respond on weekends and after 5pm on weekdays. If all else fails, please come see me during my office hours.

**Exams**

Three exams will be given during the semester, as well as a cumulative final exam. All exams will take place in BS 107. The dates and times of the exams are as follows:

- **Exam 1:** Tuesday, February 11th, 5:00-7:00pm
- **Exam 2:** Tuesday, March 10th, 5:00-7:00pm
- **Exam 3:** Tuesday, April 14th, 5:00-7:00pm
- **Final:** Tuesday, May 5th, 6:00-8:00pm

**Academic Accommodations**

If you have a documented disability that requires any academic accommodations, please notify me as soon as possible. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (725 Rose Street, Multidisciplinary Science Building, Suite 407, (859) 257-2754, lbstew2@email.uky.edu) for coordination of campus disability services available to students with disabilities.

**Non-Discrimination Policy**

University of Kentucky faculty members are committed to supporting students and upholding the University’s nondiscrimination policy. Discrimination is prohibited here at UK. If you witness or experience an act of discrimination, we encourage you to report it to the Institutional Equity & Equal Opportunity (IEEO) Office, 13 Main Building, (859) 257-8927.

**Acts of Sex- and Gender-Based Discrimination or Interpersonal Violence**

If you witness or experience an act of sex- or gender-based discrimination or interpersonal violence, we encourage you to report it. While you may speak with a faculty member or TA/RA/GA, please understand that, as “Responsible Employees” of the University, these individuals are required to report any acts of violence (including verbal bullying and sexual harassment) to the University's Title IX Coordinator in the IEEO Office. If you would like to speak with someone who may be able to afford you confidentiality, the following are confidential resources on campus:

- Violence Intervention and Prevention (VIP) program (Frazee Hall Lower Level; http://www.uky.edu/StudentAffairs/VIPCenter/)
- Counseling Center (106 Frazee Hall, http://www.uky.edu/StudentAffairs/Counseling/)
- University Health Services (http://ukhealthcare.uky.edu/uhs/student-health/)

I reserve the right to alter this handout as necessary; I will grant proper notification (along with the reason) if I do so.