

Class meetings: MWF 10:00 – 10:50 am, CB 114

- Instructor: Sara Ellis-Hebble, POT 951, sara.ellis@uky.edu (NOTICE: That is “Sara” **WITHOUT!!!** an “h”)
- Office Hours
 - Sara Ellis-Hebble: MF 3-3:50pm (POT 951), W 3-3:50pm in Mathskeller **OR** by appointment
 - (UAs) Elizabeth Conaty: office hours in Mathskeller **TBD** & Aaron Smith: office hours in Mathskeller **TBD**
 - (PASS Leader) Jimmy Starks: study sessions **TBD** in **TBA** (likely a CB classroom)
- **Instructor score:** A portion of the 40 instructor points will be based on your classroom attendance and participation, recorded through your iClicker (REEF) polling responses throughout each class period. **Correct clicker responses will receive 100%, incorrect clicker responses will receive 60%, while no clicker response will receive 0%.**
 - Submitting polling responses for a fellow student, as well as submitting polling responses while outside of the classroom, is considered to be cheating and a violation of the academic honesty policy of the University. **Anyone found submitting polling responses for another student during lecture or having polling responses in a class that you did not attend will lose ALL their polling points for the entire semester.** Repeat offenders may receive an E for the course and face additional disciplinary action. Consider this is your ONE AND ONLY warning!!!
- Cell phones/tablets/etc. should be used **ONLY** for responding to polling questions upon entering class. Texting/browsing/etc. is a distraction, both for yourself and your neighbors.
- **ALWAYS** access the WebAssign online homework website through Canvas using either Chrome or Firefox browser!!!
- Attendance requirements for ALL class meetings are outlined on the common course webpage (http://www.ms.uky.edu/~ma109/spring_2018/syllabus.html).
 - **Regarding documentation:** If the number of instructor score absence excuses requested by a student is 5 or fewer, then no documentation need be given. If you feel the need to send a simple email stating that you will be or were absent, you may do so but it is not necessary. However, if the number of absence excuses requested is 6 or more, then the standard policy regarding documentation as stated in the syllabus applies (though the documentation shall be due within one week of the sixth excused absence). In particular, keep documentation for excused absences, especially regarding chronic conditions of type (a) serious illness or (b) illness or death of a family member.