

# **College of Arts and Sciences**

## **Graduate Student and TA/RA Reminders**

### **2018-2019**

#### **FERPA Guidelines for Faculty and Staff**

<http://www.uky.edu/registrar/content/facultystaff-ferpa-privacy>

#### **Diversity & Inclusion Resources**

<http://www.uky.edu/eeo/title-ix>

<https://www.as.uky.edu/diversity>

<https://www.uky.edu/diversity/>

<http://www.uky.edu/eeo/ada-compliance>

[Center for Graduate and Professional Diversity Initiatives](#)

#### **Academic Policies and Faculty Responsibilities**

- The Ombud's website provides important information on academic policies and faculty responsibilities that is also relevant for graduate TA's: <https://www.uky.edu/ombud/>
- Senate syllabi guidelines:  
<http://www.as.uky.edu/sites/default/files/Senate%20Syllabi%20Guidelines.pdf>
- Important dates, such as deadlines for submitting mid-term and final grades, are listed in the [2018-2019 Academic Calendar](#)

#### **Personal Conduct**

From Governing Regulation XIV B.6--

<https://www.uky.edu/regs/sites/www.uky.edu.regs/files/files/gr/gr14.pdf>

6. Personal Relationships The quality of decisions may be affected when those making decisions have personal relationships with those who are the subjects and possible beneficiaries of these decisions. The critical concern is that personal relationships, whether positive or negative, should not inappropriately or unfairly affect decisions. Conflicts of interest may arise when people are involved in making decisions affecting any members of their families, relatives, or those with whom they have or have had intimate relationships. Decisions affecting present or former business partners should also be avoided. Individuals with personal relationships should excuse themselves from such decision-making. In many cases, potential conflicts can be managed by

candid but discreet disclosure of those relationships. The University strongly urges those individuals in positions of authority not to engage in conduct of an amorous or sexual nature with a person they are, or are likely in the future to be, in a position of evaluating. The existence of a power differential may restrict the less powerful individual's freedom to participate willingly in the relationship. If one of the parties in an apparently welcomed amorous or sexual relationship has the responsibility for evaluating the performance of the other person, the relationship must be reported to the dean, department chair or supervisor so that suitable arrangements can be made for an objective evaluation of the student or employee. (See AR 6:1)

- Also see: <http://www.uky.edu/regs/sites/www.uky.edu/regs/files/files/ar/AR%206-2%20Final%202016-6-10.pdf>