TO: All Mathematics Instructors
FROM: Alberto Corso, DUS
RE: Back to School Meetings (Fall 17)

Dear All,

This year the Back to School Meetings will happen either on Monday, August 21 or Tuesday, August 22. Please see the schedule below and make sure to attend the session(s) that apply to you.

Our course coordinators for the Fall 2017 semester are as follows:

MA 109  Jack Schmidt  
MA 110  Sara Ellis-Hebble  
MA 111  Nicholas Nguyen  
MA 113  David Leep  
MA 114  David Royster  
MA 123  erica Whitaker  
MA 137/138  Alberto Corso  
MA 162  Nathan Druivenga  
MA 201/202  Amanda Green  
MA 213  Serge Ochanine  
MA 214  Lawrence Harris  
MA 322  Margaret Readdy

Schedule of Meetings, Monday, August 21, 2017:

**General Meetings:**

[CB = Whitehall Classroom Bldg; POT=Patterson Office Tower; CP= Chemistry Physics Bldg]

10:00 - 11:00 AM  Mathskeller  Meeting of all undergraduate teaching assistants  
(Robert Denomme)

11:00 - 11:50 AM  CP 139  Meeting of all graduate teaching assistants  
(Russell Brown, Alberto Corso, Katherine Paullin, and David Royster)

**Course Meetings:**

**Solar eclipse:** on August 21 Lexington will experience 95 percent totality with the eclipse starting at 1:02 p.m., peaking at 2:30 p.m. and finishing at 3:54 p.m. This is the reason for the late start of the afternoon meetings:

4:00 - 5:00 PM  CB 335  MA 110  Sara Ellis-Hebble  
CB 337  MA 111  Nicholas Nguyen  
CB 338  MA 114  David Royster  
CB 339  MA 137  Alberto Corso

5:00 - 6:00 PM  CB 335  MA 109  Jack Schmidt  
CB 337  MA 162  Nathan Druivenga

Schedule of Meetings, Tuesday, August 22, 2017:

**Course Meetings:**

10:00 - 11:00 AM  CB 339  MA 113  David Leep  
POT 945  MA 213  Serge Ochanine

10:00 - 11:30 AM  CB 337  MA 123  erica Whitaker
Additional Notes/Useful Links:

- Please note that other course coordinators of 200+ courses may organize their own meetings.

- TA’s who are working in a course that does not have a meeting scheduled should plan to meet with their lecturer by Monday, August 21 to plan for the Fall 2017 semester.

- erica Whitaker will be offering a basic student response system training for people using iClicker for the first time on Friday, August 18, 1:00-3:00 PM, in CB 349.

- You can find information about Canvas at the following link:
  https://uk.instructure.com/search/all_courses?search=Canvas&open_enrollment_only=on

- Please find below the link to the Senate Syllabi Guidelines:
  http://www.uky.edu/universitysenate/course-syllabi

  The above page also contains a link to the standard UK Syllabus Template.